

General Guidelines/Check points for EASS

1. User has to change the password on regular basis.
2. Do not share password with any one.
3. Multiple persons within the organization shall not use the same password.
4. Use HTTPS instead of using HTTP. EASS can also be access **directly through www.sldcgui.org, No need to access through www.sldcguj.com.**
5. Delete cookies on regular basis.
6. Choose “Delete browsing history on exit” in internet option. Same can be done through by navigating Internet Options > General >Under browsing history section, select “Delete browsing history on exit “
7. Update antivirus regularly in the computer.
8. EASS should be accessed through dedicated network (Not public network) / Free Wi-Fi spots.
9. Open EASS in Internet Explorer (IE) browser having version 8.0 & above only
10. EASS access is “locked” on submission of wrong password three times. So, immediately contact SLDC’s concern section / control room for resetting the password.
11. It is observed that working users are frequently changing every 3-4 months specifically in RE plants. So, competent authority of RE generator should be aware of login id & password & intimate the same to the new incoming user.
12. User should take help of IT (Information Technology) personal for setting compatibility view setting or refer the user manual.